

SAMPLE LETTER RELEASING A CANDIDATE AFTER AN INTERVIEW

Date

Name

Address 1

Address 2

City, Province Postal Code

Dear _____:

I am writing on behalf of the Call Committee of (your congregation) to thank you for your interview with us. We enjoyed the opportunity to meet you and explore the possibilities of common ministry.

After prayerful consideration we have decided to recommend another candidate at this time. We will continue to pray for you as you continue to discern God's call for you at this time.

Yours in Christ,

(Your name)

Chair, Call Committee

(Your congregation)

cc: The Rev. _____, Assistant to the Bishop