

**SAMPLE LETTER RELEASING A CANDIDATE AFTER CONSIDERING AVAILABILITY  
FOR CALL FORM**

Date

Pastor's Name

Address 1

Address 2

City, Province Postal Code

Dear \_\_\_\_\_:

I am writing on behalf of the Call Committee of (your congregation) to thank you for participating in our call process by submitting your Availability For Call form.

After prayerful consideration we have decided to pursue other candidates at this time. We will continue to pray for you as you continue to discern God's call for you at this time.

Yours in Christ,

(Your name)

Chair, Call Committee

(Your congregation)

cc: The Rev. \_\_\_\_\_, Assistant to the Bishop