

EASTERN SYNOD ASSEMBLY 2018
Thursday, June 21st – Sunday, June 24th
Delta Hotels Airport & Conference Centre
Toronto, ON

1. Delegate Registration:		
Per Delegate – Payable to the Eastern Synod		
(includes a Banquet Ticket) Early Bird Fee		\$525.00
Fee after May 1, 2018		\$625.00
2. Visitor Registration:		
Per Visitor – Payable to the Eastern Synod		
(Includes seating in the visitors' area of the		
Assembly, daily handouts and a Banquet Ticket)		\$190.00
A. Accommodation Stipend:		
Recommended per delegate accommodation stipend		
paid by congregations or specialized ministry		
organizations based on double occupancy		
(estimated three nights at \$152.00 + 16% tax)		\$264.48
Per Delegate Costs at Delta Hotel		
Single - \$152.00 per night plus taxes	(13% HST & 3% DMF Fee)	
Double - \$152.00 per night plus taxes	(13% HST & 3% DMF Fee)	
B. Parking Stipend		
Recommended per delegate parking stipend. Paid by congregations or specialized		
ministry organizations – only for those driving to Assembly.		
Staying at hotel (based on three nights)		\$48.00
Commuting to hotel (based on four nights)		\$64.00
C. Meal Stipend:		
Recommended per delegate stipend paid by Congregations or specialized ministry		
organizations (delegates are on-their-own for meals):		
3 breakfasts (Friday, Saturday, Sunday)	@ \$16.00 =	\$48.00
3 lunches (Thursday, Friday, Sunday)	@ \$18.00 =	\$54.00
2 dinners (Thursday & Friday)	@ \$22.50 =	\$45.00
Total recommended meal stipend		\$147.00
D. Bulletin of Reports:		
Electronic Copy on Synod Website		\$0.00
Cost: Hard Paper Copy		\$25.00
E. Saturday Banquet Tickets:		
Cost:		\$70.00
Total Projected Per Delegate Costs:		<u>\$984.48</u>

OTHER INFORMATION

TRAVEL

Travel Rate:

.20¢ per kilometer per delegate

plus .05¢ per kilometer for each additional passenger

REGISTRATION FEE

Registrations postmarked after May 1, 2018 will be charged an additional \$100.00

ASSEMBLY EXPENSE REFUND POLICY

The following policy applies to Rostered and Lay Assembly delegates who register and pay fees for the Assembly, and subsequently are unable to attend the entire Assembly, provided that notice is received at least 30 days prior to the start of the Assembly:

1. The entire registration fee (less a \$50.00 administration fee) is refundable.
2. Any fees paid to the Synod for accommodation and meal expenses (including the anniversary dinner) are refundable, provided that the supplier does not charge the Synod for unused accommodation or meals.

The Convention Manager at his/her discretion will consider requests for partial reimbursement in exceptional circumstances that require the delegate to miss the entire Assembly or a portion thereof.