

## Eastern Synod of the ELCIC

### Pre-Authorized Remittance Program

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Your congregation is invited to participate in PAR, a pre-authorized remittance program administered in cooperation with the Department of Stewardship Services of the United Church of Canada. This service provides a reliable and convenient method for you to remit benevolence offerings to the Eastern Synod by electronic transfer from your congregational bank account.

The cost of the program is covered by the synod. Withdrawals are made on donors' accounts on the **20<sup>th</sup>** of each month, or the following business day if the 20<sup>th</sup> falls on the weekend. The Eastern Synod's accounts are credited on the same day.

To participate in this program, please submit the following information to the Eastern Synod:

- A completed [PAR Authorization form](#) and a void cheque on the bank account from which the money will be withdrawn. This form must be signed by two of your congregation's signing officers.
- The name of one contact person, with a telephone number for use during business hours.
- You may change or cancel your authorization at any time. For a change to take effect on any given month it must be received by the Eastern Synod no later than the **fifth** day of that month. This allows time for processing with the Department of Stewardship Services of the United Church of Canada.

Because your pre-authorized amount may differ somewhat from offerings actually received, please compare the total of your pre-authorized withdrawals to your congregational offerings for each of the designated causes and remit any differences at mid year and year end. These may be sent to the Eastern Synod via the regular method using a cheque and a remittance form. The quarterly statements sent to the Congregational Treasurer and Chairperson from the synod office may provide some assistance with this comparison process.

For further information on the PAR program, please contact:

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